



Headteacher: Mr. M. Smallwood

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January 2012

Dear Parent/Carer

We are planning to take a group of Year 12 Art and Design students to Staffordshire University. Students will be given a tour of the facilities and a chance to do a practical workshop in the print room. They will be able to see and discuss the work completed by the university students and be given feedback on their own work by the tutor and students.

This is an excellent opportunity for your son/daughter to get a taste of University life and obtain additional expert advice on the progress and development of their own practical work. The high quality of art created at Staffordshire University should prove an inspiration to our students. It may be useful to bring a camera to record the day's activities, although students will be responsible for its safekeeping.

The visit to Staffordshire University will take place on Tuesday 24th January 2012. We will meet at Piccadilly station at 9.45am in time for the 10.15am train, arriving in Stoke on Trent at 10.48am. Our return will be on the 3.25pm train arriving back in Manchester Piccadilly at 4.07pm. Students will be dismissed from Piccadilly station unless indicated otherwise on the reply slip.

The cost for the transport and insurance will be £4.70 and the expectation by school is that you will make a full contribution, however if you are unable to fully contribute you are invited to contact the Business Manager in confidence. Payments are to be made using ParentPay by Thursday 12th January.

If you wish your son/daughter to participate in the above activity please complete the attached reply slip and return to Mrs Brook by Thursday 12th January. Please note that places are limited and will be allocated on a first come first served basis.

Yours sincerely

Mrs T. Brook
Head of Art

Mrs A McPartland
Business Manager



Specialist Schools
and Academies Trust
EXCELLENCE AND DIVERSITY



INVESTOR IN PEOPLE



REPLY SLIP:- PLEASE RETURN TO : MrsT.Brook by Thursday 12th January 2012.

Visit to : Staffordshire University on Tuesday 24th January 2012

STUDENT NAME: _____ **FORM:** _____

I/We give permission for our son/daughter to participate in the above activity.

I/We have paid a contribution of £4.70 by Parent Pay.

Please tick relevant box

I/We give permission for my/our son/daughter to be dismissed from Piccadilly Station

I/We prefer my son/daughter to be dismissed from school.

EMERGENCY CONTACT DETAILS

Please provide contact details below:

CONTACT NAME: _____

RELATIONSHIP TO STUDENT:

CONTACT NUMBER/S:

MEDICAL INFORMATION

Please detail any medical conditions/medication that your child has/is taking.

Signed _____ Date: _____
(Parent/Carer)