



Sale Grammar School

BEHAVIOUR AND APPEARANCE GUIDELINES FOR STUDENTS, STAFF AND PARENTS

All students are expected to conform to the Code of Conduct displayed in classrooms, corridors and available through the school website. The Code which follows will be consistently applied by all staff. Parents are also expected to uphold the standards of the Code

General Conduct

All students will:

- Attend school and all lessons and be punctual
- Bring relevant books and equipment to each lesson
- Complete homework and meet deadlines
- Abide by the uniform rules/dress code
- Treat others and property with respect
- Listen to and follow staff instructions
- Be polite and courteous to staff, other students and students and visitors
- Not use mobile phones, MP3 players, etc., in school
- Not use cameras of any kind in school without permission

In the Classroom

All students will:

- Work to achieve targets, demonstrating expected quality, presentation and effort
- Act respectfully towards other learners, not disturbing them by talking or calling out
- Follow staff instructions straight away
- Not disrupt lessons by arguing with staff
- Not disrupt lessons by leaving their assigned seat without permission
- Treat all property with due care
- Not sit on tables/desks
- Formally begin and end lessons by standing silently behind their chair

Consequences of Failing to Follow the Code

The C1 and C2 sanction provide an opportunity for a student to modify their behaviour and will be used quickly when required; detentions will also be used when required in all key stages, are enforceable once 24hrs notice has elapsed and non attendance results in further detention.



**BEHAVIOUR AND APPEARANCE
GUIDELINES FOR STUDENTS, STAFF AND PARENTS**

- A student will be given a C3 detention straight away for challenging staff decisions/arguing with staff/a Health and safety concern in a practical subject. A C3 detention is served on the department/fac evening and lasts until 4pm.
- A student who works their way to a C4 during a lesson will work away from their group. This student will receive an hour's faculty detention and a phone call home.
- A student will be given a C4 straight away for offensive language directed at another student or an adult and for aggression/violence towards another student or adult – in such circumstance the student will be sent to reception and work in isolation with SLT until a parental meeting.

Outside the Classroom

All students will:

- Use litter bins
- Take care of displays, lockers and property
- Only eat in designated areas
- Not wear outdoor coats, scarves, gloves inside the buildings and conform to uniform standards
- Not run along corridors, shout or push others
- Move efficiently between lessons, walking on the left hand side of corridors
- Not disturb the recreation of others during break or lunchtime

Consequences of Failing to Follow the Code

Reminders to students may be given during registration and in assembly. The corridor rules are clearly visible as a reminder to students, in addition

- A student will be given a C3 detention straight away for challenging staff decisions/arguing with staff/a Health and safety concern. A C3 detention is served on that teacher's department/fac evening and lasts until 4pm.
- A student will be given a C4 straight away for offensive language directed at another student or an adult and for aggression/violence towards another student or adult – in such circumstance the student will be sent to reception to work with SLT until a parental meeting



Sale Grammar School

BEHAVIOUR AND APPEARANCE GUIDELINES FOR STUDENTS, STAFF AND PARENTS

Outside School

All students will follow the behaviour and appearance guidelines:

- On trips and visits
- Travelling to and from school

Fixed Term Exclusion

The Headteacher has the right to issue fixed term exclusions to any student or student.

EXAMPLES where this would apply:

- Possession of illegal substances including alcohol (reported to police)
- Deliberately bringing alcohol on to school premises (may be reported to police)
- Possession of an offensive weapon (reported to police)
- Abusive language or aggression towards a member of staff
- Persistent defiance including failure to observe uniform rules

The following EXAMPLES will be regarded as a breach of the Behaviour and Appearance Code and could result in permanent/fixed term exclusion/internal isolation. In all cases, parents will be informed.

- Any form of bullying, including sexist, racist behaviour
- Improper use of technology e.g. computers
- Physical /verbal aggression
- Theft or receiving stolen property (police may be informed)
- Damage to property (student/parent will be expected to pay)
- Unacceptable language
- Disruptive behaviour in and out of the classroom
- Persistent failure to respond to sanctions
- Possession of obscene materials

Permanent Exclusion

The Headteacher has the right to permanently exclude any student or student from the school.

EXAMPLES where this sanction would apply:

- Supply/ attempt to supply illegal substances (will be reported to police)
- Assaulting a member of staff (will be reported to police)



Sale
Grammar
School

**BEHAVIOUR AND APPEARANCE
GUIDELINES FOR STUDENTS, STAFF AND PARENTS**

- Persistent bullying/racial abuse/physical aggression (may be reported to police)
- Possession of an offensive weapon with intent to use (reported to police)
- Where the health and safety of members of the school community is at serious risk
- Failure to respond to previous fixed term exclusions

Student _____

Form _____

Parent _____