



Headteacher: Mr. M. Smallwood

Registered Office:

Marsland Road, Sale,
Cheshire, M33 3NH

Tel: 0161 973 3217

Fax: 0161 976 4904

Email: office@salegrammar.co.uk

Website: www.salegrammar.co.uk

Company Number: 07538380

18th October 2011

Dear Parent/Carer

The Business Studies Department is intending to take Year 13 students to an optional revision workshop to help them with their Unit 3 exam in January.

The Workshop, run by Tutor2u, will be taking place on Tuesday 6th December and held at the Lowry cinema. The Workshop will start at 10am and finish around 4.00pm. Students will be responsible for making their own way to and from the venue.

The cost of the workshop is £20.00 and the expectation by the school is that you will make a full contribution, however if you are unable to fully contribute you are invited to contact the Business Manager in confidence. Payments are to be made using ParentPay or PayPoint, and need to be made by Friday 11th November.

Students may miss some classes as a result of this trip and they must ensure that they let staff know they will not be in the lesson, copy up any work missed and complete any homework set in their absence.

Can you please sign and return the permission slip before Friday 11th November.

Yours sincerely

Mrs C Kivell
Business Studies Department

Mrs A McPartland
Business Manager

REPLY SLIP:- PLEASE RETURN by Friday 11th November.

Visit to: Tutor2u – Business Studies Workshop – Tuesday 6th December.

STUDENT NAME: _____ **FORM:** _____

I/We give permission for our son/daughter to participate in the above trip/activity.

EMERGENCY CONTACT DETAILS

Please provide contact details below:

CONTACT NAME: _____

RELATIONSHIP TO STUDENT: _____

CONTACT NUMBER/S: _____

MEDICAL INFORMATION

Please detail any medical conditions/medication that your child has/is taking.

DISCOUNTS/REFUNDS

On some recent visits we have received unexpected discounts from venues etc after students have made payment/participated in the visit.

If you are due a refund greater than £2 we will refund this money to you.

If you made your original payment via PayPoint please detail below who you require the cheque to be made payable to:

CHEQUE TO BE MADE PAYABLE TO:

Signed _____ Date: _____

(Parent/Carer)