



Headteacher: Mr. M. Smallwood

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28th November 2011

Dear Parents/Carers

I am pleased to inform you that your son/daughter has been selected to represent the school in the **Trafford Schools Cross-Country Championships**, at Crossford Bridge Sports Ground on **Wednesday 7 December 2011**.

The students will be travelling to the competition by coach, leaving school at 12.10pm. **The championships are scheduled to start at 1.00pm and finish at 3.10pm.** Students will meet at the sports hall at the end of period 3 – at 12.05pm and therefore miss period 4, registration and period 5. It is advisable to bring some food and drink for the trip and also a suitable black tracksuit and a spare pair of trainers to wear before and after the race. I strongly advise that students also wear a black base-layer underneath the athletics vest and their black PE shorts whilst competing. Parents are welcome to watch and are encouraged to provide transport home after their son/daughters' race. A coach will be provided for the return journey if necessary.

Please find attached:

1. A request form to gain permission on the trip
2. A reply slip gaining parental permission to miss school

Please complete the attached reply slips and return to the PE office by Monday 5th December. In order for students to participate in this race and miss periods 4 and 5, they must complete the request form by **obtaining permission from the class teacher of the subject they will miss and their Head of Progress and Learning**. If work or recent behaviour is of below standard for that particular lesson, then the subject teacher has the right to refuse permission to attend the fixture.

If you require any further information please do not hesitate to contact the PE and Sport Faculty.

Yours sincerely

Mr M.S Timms
Curriculum Leader of PE and Sport

Alison McPartland
Business Manager

REPLY SLIP:- PLEASE RETURN TO **PE Office** BY **Monday 5th December**

Visit to **Crossford Bridge Sports Ground** on **Wednesday 7th December**

STUDENT NAME: _____ **FORM:** _____

I/We give permission for our son/daughter to participate in the above trip/activity

I/We will arrange transport home or back to school for our son/daughter after their race

I/We would like our son/daughter to return to school on the coach provided.

EMERGENCY CONTACT DETAILS

Please provide contact details below:

CONTACT NAME: _____

RELATIONSHIP TO STUDENT: _____

CONTACT NUMBER/S: _____

MEDICAL INFORMATION

Please detail any medical conditions/medication that your child has/is taking.

Signed: _____ **Date:** _____
(Parent/Carer)

Physical Education and Sport Faculty

STUDENT SPORTS VISIT

Name: _____ Form: _____

Activity: ***Trafford Cross Country Championships***

Date: ***Wednesday 7th December***

Time: ***12.05 - 15.15***

REQUEST TO PARTICIPATE IN A SPORTS ACTIVITY MUST BE SUBMITTED TO SUBJECT TUTORS AT LEAST 7 DAYS IN ADVANCE.

SUBJECT STAFF APPROVAL

PERIOD	SUBJECT	STAFF SIGNATURE
4		
Registration	Form	
5		

Approved by: _____ Date: _____
(Head of Progress & Learning)

**PLEASE RETURN THIS FORM TO
PE and Sport Faculty by Monday 5th December**