



Headteacher: Mr. M. Smallwood

Registered Office:

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Email: office@salegrammar.co.uk

Website: www.salegrammar.co.uk

Company Number: 07538380

VAT Number: 120951441

9th December 2011

Dear Parent/Carer

On Tuesday 7th February 2012 your son/daughter has committed to attending a trip London to visit the Tate Britain and the Victoria and Albert Museum. This trip will provide the opportunity to analyse a range of art works in a gallery setting and valuable research for the AS and A2 coursework and assessed assignment.

We will meet students at approx. 7.30am at the information board in Manchester Piccadilly Station. The train will leave at 7.55am. We return from London Euston on the 6.40pm train and will arrive at Manchester Piccadilly Station by approximately 8.50pm. Students will be expected to make their own way to and from Manchester Piccadilly. Students should bring a packed lunch and money for refreshments and postcards in the gallery. They should also bring a sketchbook, drawing equipment and a camera which they will be responsible for.

We have booked the train tickets based on your earlier reply and if at a later date your son/daughter withdraws from the trip they will need to find a replacement or they will have to pay for the trip. The exact cost of the trip is £25.00 which includes train and underground tickets. Please can you make payment via ParentPay/PayPoint by Monday 19th December 2011.

Yours sincerely

Mrs S Howarth
Trip Organiser

Mrs A McPartland
Business Manager



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14th November 2011

Dear Parent/Carer

On Tuesday 7th February 2012 the Art Department is planning to take a group of AS and A2 students to London to visit the Tate Britain and Victoria and Albert Museum. This trip will provide the opportunity to analyse a range of art works in a gallery setting and valuable research for the AS and A2 coursework and assessed assignment.

We will meet students at approx. 7.15am at the information board in Manchester Piccadilly Station. The train will leave at 7.30am. We return to London Euston on the 6.40pm train and will arrive at Manchester Piccadilly Station by approximately 8.50pm. Students will be expected to make their own way to and from Manchester Piccadilly.

This letter is to express your sons/daughters interest and we will be booking the train tickets based on your reply. If at a later date your son/daughter withdraws from the trip they will need to find a replacement or they will have to pay for the trip.

As we are unable to book the train tickets until we have a firm commitment from students, we are unable to give you an exact cost for this trip, however we do not expect the trip to cost more than £30.00. By completing the attached reply slip you are indicating that you give permission for your son/daughter to attend the trip and also committing to make a payment of up to £30.00. Once we have booked the train tickets we will write to you to confirm the exact cost of the trip and you will be required to make payment via ParentPay/PayPoint by Wednesday 30th November.

Please ensure that the reply slip is returned to Mrs Howarth by Monday 21st November 2011, any students handing a reply slip in after this date will be put onto a reserve list and will be offered a place if and when one becomes available.

Yours sincerely

Mrs S Howarth
Trip Organiser

Mrs A McPartland
Business Manager



Specialist Schools
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REPLY SLIP:- PLEASE RETURN TO - Mrs Howarth
Visit to London Galleries on Tuesday 7th Febraury 2012

STUDENT NAME: _____ **FORM:** _____

I/We give permission for our son/daughter to participate in the above trip/activity.

I/We understand that we are committed to make a payment of up to £30.00.

I/ We understand that my son/daughter will need to find a replacement or pay for the trip if they withdraw after the train tickets have been booked.

EMERGENCY CONTACT DETAILS

Please provide contact details below:

CONTACT NAME: _____

RELATIONSHIP TO STUDENT: _____

CONTACT NUMBER/S: _____

MEDICAL INFORMATION

Please detail any medical conditions/medication that your child has/is taking.

DISCOUNTS/REFUNDS

On some recent visits we have received unexpected discounts from venues etc after students have made payment/participated in the visit.

If you are due a refund greater than £2 we will refund this money to you.

If you made your original payment via PayPoint please detail below who you require the cheque to be made payable to.

CHEQUE TO BE MADE PAYABLE TO

Signed _____ Date: _____
(Parent/Carer)