

**SALE GRAMMAR SCHOOL  
PARENT TEACHER ASSOCIATION**

*Chair*  
Ursula Cox

*Vice Chair*  
Hazel Riches

*Treasurer*  
Julie Hewer

*Secretary*  
Debbie Campbell

	<b>Minutes of the AGM held on Wednesday 16 December 2009</b>	<b>ACTION</b>
	<b>Present:</b> Debbie Campbell, Helen Cruttenden, Pam Boyes, David Wilson, Caroline Hardicker, Ursula Cox, Hazel Riches, Jane Legg, Michelle Ball, David Yarrow, Samantha Tatton, Julie Hewer, Rob Redman, Lesley Smith, Christine Freeman, Chris Higgins, Pamela Dixon, Mike Chandler and Dinah Clarke.	
1.	<b>WELCOME &amp; INTRODUCTIONS</b> The PTA elected members introduced themselves.	
2.	<b>APOLOGIES FOR ABSENCE</b> Liz Williams, Liz Shimmin, Helen Gelder, Helen Przybyla, Jane Coutsavlis, Peter Whyley, Phil Brocklebank, Suzanne Slack, Cheryl Walsh, Rowena Allen, Pamela Macauley, Karen Reynolds, Rosie Starr and Christine Yates.	
3.	<b>APPROVAL OF THE 2008 AGM MINUTES</b> Approved.	
4.	<b>CHAIR'S REPORT</b> Current PTA 2-6 years service, all wanting to resign. Struggling for new ideas and new members. Thank you to everyone for attending great to see such a huge turnout. CBS cancelled due to low numbers of helpers mainly and the low number of pitches sold at the time the decision had to be made – postponed to a future date. Perhaps when picking date bear in mind what is going on in the community and at other schools, the CBS clashed with a number of other CBS.	DY
5.	<b>TREASURER'S REPORT</b> Audited accounts were presented. Thank you to Julie Hewer who audited the accounts. 1200 club - £2,000.00. Average raised over a year £6,000.00 - £6,500.00. Signatories need to change. Lottery licence up for renewal end of this year (annual fee £20.00).	PW
6.	<b>AGM ELECTION OF OFFICERS</b> Chair – Ursula Cox – proposed by Julie Hewer and seconded by Hazel Riches. Vice Chair – Hazel Riches – proposed by Debbie Campbell and seconded by Jane Legg. Secretary – Debbie Campbell – proposed by Hazel Riches and Seconded by Dinah Clarke. Treasurer – Julie Hewer – proposed by Ursula Cox and seconded by Helen Cruttenden.	
7.	<b>AGM ELECTION OF OTHER POSITIONS</b> 1200 Club Secretary – Caroline Hardicker to stay on until next AGM. Provisions Secretary – Helen Cruttenden until next AGM, Dinah Clarke to help – responsible for buying in food and beverages for events. Publicity Secretary – Michelle Ball – responsible for placing adverts for events, newsletter.	

8.	<p><b>AUTHORISE THE CHANGE OF SIGNATURES ON THE BANK MANDATE</b></p> <p>Peter Whyley has passed the relevant forms to Julie Hewer. Bank requires 2 forms of personal ID. Signatories to be: Julie Hewer Helen Cruttenden Ursula Cox Hazel Riches 1 signature for small amounts and 2 signatures for the larger amounts.</p>	JH
9.	<p><b>APPROVAL OF MINUTES OF LAST MEETING</b></p> <p>Approved</p>	
10.	<p><b>ANY OTHER BUSINESS</b></p> <p>D Wilson mentioned the School Comms System which is running with the Year 7's at the moment, this will be run out throughout the school all you need is a Username and email. PTA email account needs to be used for email distribution, Hazel Riches and Debbie Campbell to meet with Simon Rowlands in January. PTA donations were taken at the recent concert which amounted to £232.64 which will be split between the PTA and the Music Department. Ursula mentioned Gift Aid and apparently the Friends of Sale Grammar was set up for Gift Aid purposes. Julie Hewer said that the PTA figures were not included in figures sent to the Charities Commission – she would look into this. Julie Hewer to contact Jane Coutsavlis about the NCPTA. Christine Freeman said she would be willing to help with the Theatre Club. Michael Chandler said he would find if we could get cheap concert tickets. Quiz night Year 7 is an inter-form competition and Hazel is now dealing with Claire Dyer about helping to organise the event and the profits would be split between the PTA and World Challenge. Possible dates for the quiz night are 27 January or 3 February. World Challenge is 20 pupils going to Namibia for 1 month. Within that month they work in the community and also experience trekking and a different way of life. Hazel meeting with PTA and World Challenge Wednesday 6 January 2010 to discuss quiz night. Pamela Dixon said she would find out about a temporary licence for a number of events for being able to sell alcohol on the premises. Table Top Sale to be held in March either 7<sup>th</sup>, 14<sup>th</sup> or 21<sup>st</sup> – date to be confirmed. Members of the PTA committee thanked the outgoing elected officers for their service to the PTA.</p>	<p>HR, DC</p> <p>JH</p> <p>CF</p> <p>MC</p> <p>HR</p> <p>HR/PTA</p> <p>PD</p>
11.	<p><b>DATE OF NEXT MEETING</b></p> <p>WEDNESDAY 13 JANUARY 2010 Provisional dates for future meetings:- MONDAY 22 FEBRUARY 2010 TUESDAY 23 MARCH 2010 WEDNESDAY 21 APRIL 2010 MONDAY 17 MAY 2010 THURSDAY 17 JUNE 2010 THURSDAY 15 JULY 2010</p>	ALL