



Headteacher: Mr. M. Smallwood

Registered Office:

Marsland Road, Sale,

Cheshire, M33 3NH

Tel: 0161 973 3217

Fax: 0161 976 4904

Email: office@salegrammar.co.uk

Website: www.salegrammar.co.uk

Company Number: 07538380

VAT Number: 120951441

January 2012

Dear Parent/Carer,

Young Enterprise Workshop

Your son/daughter has been asked to attend a workshop run by Young Enterprise. This workshop will be held on Monday 23rd January 2012 starting at 5pm and finishing at 7pm and will be held at HSBC, 4 Spinningfields Square, Manchester, M3 3AP.

I will be accompanying students to this event and we will be travelling to and from by metro link. Students need to meet me at Brooklands Metrolink Station, on the platform, for 4.00pm. We should be back at Brooklands Station by 7.30pm at the latest. Your son/daughter will need to ensure that they have money to pay for their tram ticket. Students are not required to wear School uniform.

Please refer to the back of this letter for important information relating to school visits. The attached reply slip needs to be completed and returned to me by Friday 20th January.

If you have any concerns please contact me.

Yours faithfully,

Mrs C Kivell
WRL/Enterprise Coordinator/Link Teacher for Young Enterprise



Specialist Schools
and Academies Trust
EXCELLENCE AND DIVERSITY



REPLY SLIP:- PLEASE RETURN TO Mrs C Kivell by 20th January

Visit to HSBC, 4 Spinningfields Square, Manchester, M3 3AP Monday 23rd January

STUDENT NAME: _____ **FORM:** _____

I/We give permission for our son/daughter to participate in the above trip/activity.

I/We give permission for our son/daughter to make his/her own way to and from Brooklands Metrolink Station

I/We give permission for our son/daughter to make his/her own way to and from an earlier tram stop.

Please write which tram stop your son/daughter is to disembark at _____

EMERGENCY CONTACT DETAILS

Please provide contact details below:

CONTACT NAME: _____

RELATIONSHIP TO STUDENT: _____

CONTACT NUMBER/S: _____

MEDICAL INFORMATION

Please detail any medical conditions/medication that your child has/is taking.

Signed _____ Date: _____

(Parent/Carer)